

Wisconsin Land Information Association

2008 Conference Committee

Minutes

September 26, 2007 – conference call

Present: Adam Derringer, Ann Barrett, Brian McGee, Cindy Wisinski Jodi Helgeson, Jason Grueneberg, Justin Connor, Kirk Contrucci, Marge Geissler, Michelle Yanda, Mike Koutnik, Paula Cummings, Peter Miller, Rich Colbert, and Tony Bellovary

The meeting was called to order at 1:30 PM – everyone was e-mailed the Assigned Task document as well as the last conference minutes

I. General Items

Jodi reminded committee members that any potential purchases would need to go through Ann since there is a budget.

Jodi did receive confirmation from both Ron Langhelm and Molly Mangan and they have agreed to be speakers for our conference. Jodi will provide bio's to Ann for preliminary program.

II. Conference committee tasks:

Session Submittal: Call for participation did go out with link to session submittal site. Posters will also be submitted this way. Submitted sessions will be reviewed after submittal date (October 20?) and then team members will be asked for input in various areas. Accept/reject notices will go out with accept letters having guidelines for submitting presentation for DVD.

Moderators: Paula had nothing new to report at this time. Moderators may need to assist in AV setup and takedown at beginning and end of day.

Exhibits: If anyone has new exhibitor information, please pass on to Ann/Cindy Wisinski. Exhibitor prospectus will go out mid-October.

Silent Auction: Chris Vanderheyden will no longer be able to be the team leader on this due to commitments. Jodi asked scholarship chair (Fred Halfen) to determine new team leader and Jodi asked for volunteers from conference committee group. Chris will be happy to pass on all information/forms, etc to new team leader

Game Night: Nothing new at this point. Information will go out with exhibitor information after prospectus is out.

Student Volunteers: Nothing new to report at this time. 2nd year students may be utilized for AV setup etc.

Audio/Visual: Aaron will be preparing an AV room needs spreadsheet. Did not have the opportunity to visit Grand Geneva regarding internet.

Poster Contest: Categories were provided and placed on submission website with allowances still made for onsite registration. Team will review categories immediately following conference so that 2009 conference planner has new categories.

Social Night: Yerkes is reserved for evening event. Jodi suggested that this event start time be 5 – 7 PM including to and from. Unsure if bus to event is actually reserved at this time. Discussion was held with sports complex contact. Concern with pricing at this time. Kristin/Brian will work with Ann to resolve this issue and clarify times/food needs

Workshops: Team has identified 13 workshops which provide for 8 full day sessions. All workshops will be held onsite at the Grand Geneva. CPM course as well as CE credits have been identified.

Conference Outreach: Team members have been providing information to various organizations. When preliminary program comes out, they will follow up with that as well.

Photographers: A local Lake Geneva photographer has volunteered her services for our conference. Tim Lehman will work with her to identify what photos need to be taken

Awards: Committee suggested to include one complimentary lunch for award winners so that if a municipality wins and the mayor, town chair or county chair wishes to attend to accept, that they would be offered lunch.

Sponsors: Committee team members were reminded to solicit their vendors for sponsorship for the conference. Usually Ann has several that offer before the sponsor solicitation goes out.

Meeting adjourned at 2:30 PM

Next meeting date will be at the Blue Harbor Resort in Sheboygan during the regional meeting
November 1 – 4:15 PM – location to be determined.