

WLIA PARCEL DATA MODELING TASK FORCE

“WI Stakeholder Subgroup Meeting”

Thursday, August 2nd, 2007

10:00 am – 2:00 pm

WI State Cartographers Office, Madison, WI

Meeting Minutes

Meeting Focus: Begin to assess current GIS based parcel data management activities and needs of WI State Agencies and other WI stakeholders

I. Introductions & volunteer to record meeting minutes (AJ)

Attending: *Doug Avoles (ADC), Jeremy Erickson (Monroe Co.-Real Property Coordinator), Mitch Moline (DOT), AJ Wortley (SCO), Arden Sandsnes (Royal Oak Engineering-Surveyor), Jerry Sullivan (DNR), John Sissens (BCPL), Lisa Morrison (DATCP GIS Coordinator), Mark Paulat (DOR-Assessment Practices), Bill Cozzens (Waukesha Co. GIS Analyst), Nancy Wiegand (UW) @ 12:45.*

→ Doug described overall approach of the Task Force and then zeroed in on the goal of this particular working group... including validating draft list of stakeholders; categorizing producers/users; and developing a strategy to complete inventory of needs and drivers for the *Business Case* for a state exchange model.

II. 10:15 - Identify a comprehensive list of WI Parcel Stake Holders

→ Group started with review of draft list of stakeholders. Question of whether agency list is sufficient or if we need division-level or program-level – we’ll start with agencies and sub-divide as necessary in follow-up tasks.

Sandsnes – question of budgets. Agreement that this group is inventorying need/business drivers that will help bring the case (business/use case) justifying budgetary needs.

Attended to capture most subsequent discussion of stakeholders (one by one) in an Excel table of stakeholders from draft list. Additional columns added included: indicating “Producer/Manager/Consumer” whereby Manager indicates a mid-level producer that may do parcel digitization, value-added attribution, etc; thought of whether given entity is consumer of geometry, attributes or both; point of contact; comments; etc. This table is being redistributed with the draft minutes for further editing to be collated by AJ.

... {Related notes }

DOT – Moline surveyed region coordinators and found that regions are consumers of local data and that managed land goes through DOT real estate (CAD environment) requiring additional followup.

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DOR discussion of the fact that DOR’s have been driving force in other states for statewide address parcel model. This was in context of having a champion or custodian for state data model. It was suggested that political winds make it unclear

how this effort will play out in the state. But there is still a justified need in gathering Use Cases (consumers), Existing Practices (Producers) and working toward that Exchange Model in the middle that would be useful to many stakeholders.

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Comments on Railroad commissioner and the fact that existing lands are mapped/handled by DOT while a few re-purposed have gone to DNR.

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III. Break

- Discussion of remaining stakeholders (tribes, federal, local)... with brief interlude on resources for definitions, federal perspective, etc.

IV. 11:15 - Discuss & determine effective avenue(s) to reach out to potential stakeholders for input

- Question of input from Diller/DMA ... Chris's input will be solicited as needed – decision that direct representation (on behalf of parcel exchange pilot project) might be better on Technical parcel working group.
- Discussion of building the business case and approach. Sullivan pointed out various “use levels.” How do we get there.

- Survey/meetings/interviews?

- AJ suggested the following progression: Small group (2-3 ppl) definitions hammered out for both parcel (product) and parcel use. These definitions would be used to develop survey particular to state agency program users. (While Ramona survey is being pushed to poll local parcel data producers) we can inventory primary needs of consumers and choose a high profile/killer app/biggest impact program from each major Consumer agency (4-6) from which to profile and narrate a full Use Case.

V. 12:00 - Lunch was foregone in lieu of working through lunch while room was still available.

VI. 1:00 - Continue effective avenue(s) discussion – ToDos, Timeline

Action: Arden, Jerry and AJ will work on parcel definitions and e-mail to group.

Goal: ~ 1 week (Aug. 10)

Action: (?Lisa & Mitch?) will work on defining parcel use categories.

Goal: ~ 1 week (Aug. 10)

Action: State agency representatives (Mitch, John, Lisa, Mark, Jerry), with help from whole working group, will draft a survey to sufficiently inventory division/program(s) for which there is a primary need; type of need/use ('Use type', manual workflow/system); and other relevant summary information.

Goal: 3 weeks (Aug. 24)

Future Action: (Aug.24-9/7) Begin surveying (paper, telephone, etc.) known programs/pts. of contact such that initial starting results can be presented at next meeting (Sept. 7) along with any adjustments made.

Goal: ~ 5 weeks (Sept. 7) and ongoing...

VII. 2:00 - Set next meeting date and focus for next gathering

The next meeting was proposed for 5 weeks out based on schedules and expectation of getting something accomplished. Lisa Morrison has confirmed that DATCP is available. Next meeting scheduled for **Friday, 7 September from 9-11:30 AM in Room 172** (the Fishbowl) out **at DATCP Building**.
Date/time/directions to be posted on WLIA website.

VIII. Adjourn